

Townline Elementary School

Hawthorn District 73

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Victoria Kieffer, Ph.D.

Principal

October 24, 2016

Dear Townline Parents,

There's a chill in the air and there are pumpkins in the patch! We are looking forward to the Halloween festivities at *Townline Elementary School* on October 31st. Following lunch/recess, students will dress in costume for a school-wide Halloween parade. After the parade, students will return to homerooms for their PTO sponsored room parties for the remainder of the afternoon. Please do not send any treats/candy for the parties as this is a new guideline agreed to by our PTO and administrative team. Also, please do not bring younger or older siblings to the parties.

🕸 **Costume Guidelines** –Please keep safety, comfort and fun in mind when planning a costume:

- 🏠 Our school is **building a culture of peace and kindness**. If your child's costume contains any kind of pretend weapon or very scary elements, please leave them at home until neighborhood trick-or-treating.
- 🏠 **Grades K-5 students** should bring their costumes to school in a bag.
- 🏠 **5th grade students** will not be participating in the parade this year, but will wear their costumes to a party in the gym, where they will have the opportunity to eat, play games and have fun.
- 🏠 **Hair color** should not be used at school (it is messy!)
- 🏠 **Make-up** needs to be minimal and applied in 1-2 minutes by the students themselves without leaving the room. NO FAKE BLOOD and NO MASKS please!
- 🏠 Children should be able to put their costume on without adult help. If the costume requires elaborate costuming or make up, please save that for the neighborhood trick-or-treat.
- 🏠 Please adhere to the school dress code guidelines; therefore, students should be dressed appropriately.

🕸 **Parade**

- 🏠 If the weather permits, we will have an outdoor costume parade for K - 4th grades. If you are available to attend, please join us. In the event of rain, we will have the parade inside the school. Unfortunately, we don't have space for parents to observe inside the school. Parking will be limited so please use the Middle School North parking lot and carpool. Let's all hope for great weather!
- 🏠 **Kindergarten-4th grades:** 1:45-2:10 p.m. Grade K-4 will exit the east doors on Aspen Drive. 4th grade will lead the parade followed by 3rd, 2nd, 1st, and then Kindergarten. The children will parade around Middle School North and reenter the school on the west side. Please find a location along this parade route for pictures!

Thank you for your help in making this a great memory for all of the students.

Yours in Education,

Victoria Kieffer, Ph.D.